

DOCUMENTATION FEE INSTRUCTIONS

1. Objective: To determine the pricing principles for the system and halal certification, monitoring, and renewal services offered by KAS, and to ensure **transparency, impartiality, and equality** in pricing.

2. Scope; This instruction covers all pricing activities to be applied for initial halal certification, surveillance audits, recertification, scope expansion, and additional audits. **3. Pricing Principles**

3.1 General

Principles • Fees are applied **without discrimination** . • Equal fees apply to organizations of the same scope, risk level, and size. • Fees cannot be negotiated in a way that would influence the certification decision. • Fees cannot be linked to the audit result or the certification decision.

3.2 Criteria Used in Pricing

Fees are determined according to the following objective criteria: • Scope of activity and product group • Breadth of audit scope • Audit duration (auditor-days) • Travel time • Number of employees • Number of production lines • Number of branches/facilities • Geographic location of the audit • Number of necessary technical and Islamic experts

3.3 Services Included in the Fee

• Document review • On-site/remote inspection • Auditor and expert fees • Reporting • Certification committee evaluation

3.4 Services Not Included in the Fee

• Additional inspections • Repeat checks • Test and analysis laboratory services • Travel and accommodation expenses (billed separately) • Coverage expansion audits

4. Transparency of Fee

Policy Fee policy: Made available to relevant parties on the official KAS website.

The applicant will be provided with **a written offer** prior to the audit .

No additional fees may be charged beyond the approved offer (excluding mandatory additional audits and expenses).

1. Man/Daily Rate

Calculations are made based on the man-days specified in P20 Form01 Application and Contract Review Form, using the rates in Table 1 as the basis.

2. Certification Registration Fee

The accreditation cost is determined by calculating the cost per customer. On average, the fee is at least 50 EURO.

3. Administrative Processing Fee

The certification office fees for each audit are calculated and determined based on the following criteria, with a minimum cost of 50 EURO.

- The auditor must be full-time staff within the relevant scope.
- Need for technical experts
- Client's urgent examination scheduling request, extra work, weekend examination request

Table 1. System/Product Certification Fee Schedule

Standard Name	Investigator Man/Day Rate
ISO 9001*	200 EURO Equivalent in TL
ISO 14001*	200 EURO Equivalent in TL
ISO 13485*	300 EURO Equivalent in TL
ISO 22000*	300 EURO Equivalent in TL
ISO 45001*	200 EURO Equivalent in TL
ISO 27001*	300 EURO Equivalent in TL
ISO 50001*	350 EURO equivalent in TL
Re-documentation/Monitoring/Scope expansion, Complaint, feedback**	200 EURO Equivalent in TL
HALAL RIGHTS/JAKIM***	500 EURO Equivalent in TL

* When system certification services are requested from KAS Certification, a 25% increase/decrease may be applied to the quotes provided. (Taking into account competitive conditions, difficulty in finding auditors, scope, process, accreditation, and requirements). The quotes do not include the transportation and accommodation costs of the evaluation team. The team will be selected from a nearby location whenever possible. Mandatory expenses such as transportation, accommodation, and overseas departure taxes are the responsibility of the client. In case of delays and increased costs caused by the client, the delay man/day fees and expenses will be borne by the client company.

For re-documentation/surveillance/coverage expansion, complaint, and feedback investigations, extra requirements (expert, investigation, costs, etc.) will be considered. No fee will be charged for investigations related to complaints if the client is not at fault. However, the client will cover the costs incurred due to their fault or legal requirements.

Example System Document Fee Calculation: Total audit time 3 a/g audits 3 x 200 = €600 + €50 Administrative Fee
+€50 accreditation = €700 +/- 25%

***Special conditions for halal certification fees:

- 1) The number of man-days calculated as the initial certification audit period (Stage 1 + Stage 2) is 4 and
Total cost for organizations with fewer than 4 employees:
For the first year (Stage 1 and Stage 2 Examination); a minimum of 2000 EURO per year.
For the second year (1st Surveillance Audit); a minimum of 1000 EURO per year,
For the third year (2nd Surveillance Examination); a minimum of 1000 EURO per year,
For the fourth year (Re-certification Audit), the annual minimum fee is set at 2000 EURO.
- 2) For organizations where the number of man-days calculated as the initial certification audit period (Stage 1 + Stage 2) exceeds 4, the fee is determined by multiplying the number of man-days by the auditor's man-day rate in the table. The following example fee calculation will be used as a reference.

Example fee calculation: For example, let's

say the man-days for XYZ POULTRY INC. are as follows; Year 1 - Initial certification (Stage 1 + Stage 2) = 15 man-days, Year 2 - 1st inspection 4.50 man-days, Year 3 - 2nd inspection 4.50 man-days, Year 4 - Recertification 10.50 man-days.

In this case, the pricing is as follows: Year 1 - Initial certification (Stage 1 + Stage 2) = 15 man-days x 500 EURO = 7500 EURO; Year 2 - 1st surveillance 4.50 man-days x 500 EURO = 2250 EURO; Year 3 - 2nd surveillance 4.50 man-days x 500 EURO = 2250 EURO; Year 4 - Recertification 10.50 man-days x 500 EURO = 5250 EURO

- 3) The calculated fee may be increased or decreased by 30% by the Halal Certification Manager, taking into account competitive conditions, the difficulty in finding qualified auditors, scope, process, accreditation, requirements, and input/output products.
- 4) The above-calculated fees do not include expenses such as travel and accommodation for the inspection team, product testing and analysis, and travel time. These expenses are the responsibility of the customer.